

Terms and Conditions of “ClassRooms Around The World Pty Ltd”

ABN 71 078 081 660

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Check List

- Have you read the Terms and Conditions of ClassRooms Around The World?
- Have you filled in and signed the Tour Member Application Form?
- Have you filled in and signed the Behaviour and Conduct Bonds Form?
- Have you filled in and signed the Code Of Behaviour and Acknowledgment Of Responsibility Form?
- Have you filled in and signed the Parents'/Guardians Acknowledgment and Indemnity To ClassRooms Around The World Pty Ltd Form?
- Have you filled in and signed the Acknowledgment Of Student Tour Members Turning 18 Years of Age During The Course of A Tour Form?
- Have you filled in and signed the Acknowledgment Of Supervising Teachers Form?
- Do you have a current and valid Australian Passport or Australian Re-Entry Documents?
- Have you made one deposit cheque payable to Afford It Travel and the other deposit cheque payable to ClassRooms Around The World Pty Ltd.
- Have you made sure that the deposit amounts are correct.

ALL of these forms must be completed, signed and forwarded with the initial deposits to ClassRooms Around The World Pty Ltd.

This is a MANDATORY requirement for inclusion in any ClassRooms Around The World Pty Ltd Tour.

BOTH CHEQUES NEED TO BE FORWARDED TO

ClassRooms Around The World Pty. Ltd.

136 Avery Street, Aberglasslyn 2320 NSW Australia

E-Mail: support@classroomsaroundtheworld.com.au
Phone: (02) 4932 1990
Fax: (02) 4932 1990
Mobile: 0412 389 323

Tour Member Application

Family Name Given Names.....

Date of Birth..... Age as at Time of Departure

Parents/Christian Names/ Initials

Address.....

Suburb and Post Code

Contact Information

Home Phone..... Work Phone.....

Mobile Fax.....

E-mail.....

Country of Citizenship Current Australian Passport: Yes/No

Passport # Expiry Date.....

Frequent Flyer (Carrier)..... Membership Number.....

Have You Travelled Overseas Previously? Yes/No

List some of the countries that you have travelled to

.....

Do you prefer vegetarian meals on flights?..... Yes/No

I have read, understood and accepted all Terms and Conditions for inclusion in ClassRooms Around The World Tours. I also acknowledge that inclusion is based on a signed copy of "Terms and Conditions" forwarded to "ClassRooms Around The World Pty Ltd" with the application and appropriate initial deposits.

.....
(Tour Member Signature)

.....
(Parents/Guardians Signature)
(If Tour Member is Under 18 years of Age)

.....
(Date)

.....
(Date)

Terms and Conditions for Tour Members for Inclusion in “ClassRooms Around The World Pty Ltd” Tours and Programs including “Odyssey On Stage”

The following Tour Conditions are non-negotiable and apply to all members but specifically to Students and Members under the age of 18 years in relation to the Code of Conduct and Behaviour required by “ClassRooms Around The World Pty Ltd”. Signed acknowledgment by each Teacher and by Both the Student Tour Member and a Parent or Guardian is required to indicate that all parties have read, understand and accept the conditions for inclusion in “ClassRooms Around The World Pty Ltd” Programs.

Health, Medical And Dental History

1. All tour members must be in a state of good health at the time of departure and not carry any condition which will affect their participation in any tour program or affect the well being of the tour group in general or tour participants specifically.
2. Tour members must disclose to "ClassRooms Around The World Pty Ltd" and the underwriters of medical, travel and liability insurance the nature of all pre-existing medical conditions up to the time of departure.
3. Tour Members with pre-existing medical conditions, illnesses and disabilities prior to departure must have a written medical clearance from a registered medical practitioner.
4. A confidential medical history, which can include past and existing medications, reactions and allergens, immunisations, blood type and psychiatric consultations for each tour member must be disclosed in writing to "ClassRooms Around The World Pty Ltd" and Signed by the Parent/Guardian. Relevant Forms are available from "ClassRooms Around The World Pty Ltd".
5. Costs incurred for hospitalisation and return to Australia as a result of that hospitalisation or related medical condition must be met by the tour member’s family and/or the member’s travel and medical insurance.

Travel, Medical And Liability Insurance.

1. It is mandatory for all tour members to undertake comprehensive Travel, Medical and Liability Insurance.
2. Travel, Medical and Liability Insurance must be for the full period of the tour.
3. Non-Travel Components are not covered by Travel, Medical and Liability Insurance.
4. Civil unrest and acts of terrorism that may affect any individual or any component of a tour may not be covered by travel insurance undertaken by or on behalf of a tour member.
5. “ClassRooms Around The World Pty Ltd” are not responsible for processing Tour Members Insurance Claims.

Liability

ClassRooms Around The World Pty Ltd works acts as an agent for transportation companies, bus operators and hotels and will not be held liable in any way for losses, damages, accidents, changes, schedules, cancellations, civil unrest or other irregularities, however caused or which may arise beyond our control. No liability will likewise be accepted for losses or additional expenses due to changes in air, rail, sea or other services, sickness, weather, quarantine, strike, over-bookings or other cause.

Accountability for Behaviour and Conduct

1. Parents and Family Members are no longer eligible for inclusion in ClassRooms Around The World Tours and Programs.
2. In addition to "ClassRooms Around The World Pty Ltd" policies, student tour members are accountable for their behaviour and conduct to their teachers on tour, their school and to the relevant educational agencies and all policies of these agencies pertaining to behaviour and conduct.
3. Teachers will be accountable to their relevant educational agencies.

Behaviour and Conduct Bonds

1. The parents of students in breach of the tour conditions relating to conduct and behaviour may at the discretion of "ClassRooms Around The World Pty Ltd" and/or the Teachers on tour, enter into a financial bond. This bond intends to ensure that inappropriate conduct and behaviour will be remedied and maintained to the accepted standard of the Terms and Conditions for Tour Members for Inclusion in ClassRooms Around The World Pty Ltd Tours and Programs.
2. Behaviour and Conduct Bonds may exceed \$1000.00 AUD and the amount agreed to by parents and ClassRooms Around The World Pty Ltd.
3. The amount of financial bond will be determined by the cost of returning a student to Australia/ Country of Origin and the expenses incurred by that student and accompanying teacher to the most appropriate port of departure.
4. Bond monies must be in the form of Bank Cheque or Direct Deposit to ClassRooms Around The World, and forwarded within 3 working days.
5. Bond monies will be forfeit if conduct and behaviour of a student continues outside the" Terms and Conditions for Tour Members for Inclusion in ClassRooms Around The World Pty Ltd Tours and Programs and arrangements made for the student to be returned to Australia/ Country of Origin.
6. Bond monies will be returned within 3 working days of a student completing his tour and it is deemed by "ClassRooms Around The World Pty Ltd" and/or the Teachers on tour, that the student has fulfilled his/her bond obligations.

.....
(Signature of Tour Member)

.....
(Signature of Parent/ Guardian)

.....
(Date)

.....
(Date)

Code of Behaviour and Acknowledgment of Responsibility

1. Parents/Guardians indemnify "ClassRooms Around The World Pty Ltd" for any costs, claims or demands as a consequence of any conduct of any person causing or resulting in damage or injury to persons or property.
2. Parents/Guardians and Tour Members shall sign the Acknowledgment of Responsibility setting out "ClassRooms Around The World Pty Ltd's" standards of behaviour and conduct on tour. "ClassRooms Around The World Pty Ltd" reserves the right to take any action it deems necessary if a breach of these conditions occurs. Any individuals conduct which brings or affects the reputation and operations of "ClassRooms Around The World Pty Ltd" and its' staff into disrepute, or places them or others at risk will at the discretion of "ClassRooms Around The World Pty Ltd" result in withdrawal of the tour member or members from the remainder of the tour and arrangements made for that tour member or members return to Australia will be at the cost of parents/guardian or the tour member.
3. Curfews set by "ClassRooms Around The World Pty Ltd" must be kept. Theft, any form of unsuitable language, physical violence or breaches of the criminal law of the country or state in which the alleged breach occurred will not be tolerated and, at the discretion of "ClassRooms Around The World Pty Ltd" will result in withdrawal of the tour member or members from the remainder of the tour and arrangements made for that tour member or tour members return to Australia. Such expense will be incurred by the parent/guardian or the tour member.
4. No Student is to leave the confines of the group Hotel or break from the main tour group without the authority of "ClassRooms Around The World Pty Ltd". Adults must inform the Tour Director from "ClassRooms Around The World Pty Ltd" at times that they require to leave the confines of the Hotel or break from the main group and return to join the main group by the times specified.
5. All tour members must have a uniform either specified or agreed to by "ClassRooms Around The World Pty Ltd" for any tour or tour program and wear the uniform at any time as decided by "ClassRooms Around The World Pty Ltd".
6. Smoking, consumption of alcohol, the use or abuse of non-prescribed and illegal drugs and the abuse and /or breaches of the laws of the country or state in which the alleged breach occurred pertaining to any of the foregoing cannot be accepted. Such use or abuse or breaches will be deemed to place the relevant tour party at risk and, at the discretion of "ClassRooms Around The World Pty Ltd" will result in withdrawal of the tour member or members from the remainder of the tour.
7. Adults must undertake to smoke or consume alcohol only in prescribed places and out of view of students.
8. All tour members shall comply with the standards of behaviour required under these conditions and tour members acknowledge that he/she has read and understands the "Code of Behaviour" as set out above and in the Personal Journal/Handbook.
9. Tour members must comply with standards of behaviour required with respect to fellow tour members, the tour management, members of the public and personally.
10. Tour members will not change or attempt to change any tour and tour program arrangements for themselves or others.
11. All tour members must comply with all reasonable directions issued by the Tour Director of "ClassRooms Around The World Pty Ltd". Non-compliance will be viewed as a risk to tour members, the tour and tour programs and the harmony of the tour in general and subject to the conditions of Part #2.

.....
(Signature of Tour Member)

.....
(Signature of Parent/ Guardian)

.....
(Date)

.....
(Date)

Payments

1. The Initial Deposit of \$300.00 per person or the amount specified for "ClassRooms Around The World Pty Ltd" to confirm tour inclusion amount, interim organisational costs and deposits, is non-refundable. An additional deposit amount for Travel Components will be advised by Afford It Travel.
2. Payments specifically to "ClassRooms Around The World Pty Ltd" is on the basis that those payments are solely for Non-Travel components of any tour program.
3. "ClassRooms Around The World Pty Ltd" will establish a schedule of payments for Non-Travel related components of each Tour Program and advise tour members, parents or guardians of the payment schedule required and advised by its associate Licensed Travel Agency.
4. Inclusion in any tour program is subject to the payment of the stipulated deposits and the required payments for Travel and Non-Travel components being made by the due dates. Withdrawal penalties may apply to late payments.
5. "ClassRooms Around The World Pty Ltd" will accept payment by cash or cheque only for Non-Travel related components of any tour program. Cheques are to be made payable to "ClassRooms Around The World Pty Ltd".
6. Dishonoured Cheques will result in exclusion of the relevant member or members from a tour or tour program.
7. The balance of all payments must be made by due dates in order for any tour member to travel as a member of the tour group. Default of payment will incur withdrawal penalties in respect to payments already made.
8. Where payment must be made for a Travel Related tour component or to a Travel Related Agency, that payment must be made by Bank Cheque.
9. Cheque Payments to Travel Related Agencies are to be forwarded to "ClassRooms Around The World Pty Ltd" Administration Office who after accounting procedures will forward tour members travel related cheque payments.
10. Tour members who extend their tour itinerary or schedules can make their additional payments directly to the Associate Travel Agency.

Payments for Outstanding or Additional Tour Services.

All payments for additional services and outstanding payments to ClassRooms Around the World Pty Ltd, and its agents must be paid before departure of any tour. Some tour services already paid for may be cancelled, if by this means, ClassRooms Around The World Pty Ltd is able to recoup the outstanding payments due to them.

In the event that additional tour services are required by any tour group whilst on tour, these services must be paid for by the leading representatives of the tour group at that time. Some tour services already paid for may be cancelled, if by this means, ClassRooms Around The World Pty Ltd is able to recoup the outstanding payments due to them. (Effective 2nd February 2005)

Withdrawals From A Tour Program

1. Where a tour member withdraws for any reason from a tour or tour program before departure, financial penalties will be imposed by "ClassRooms Around The World Pty Ltd", agents external to "ClassRooms Around The World Pty Ltd" and acting on behalf of "ClassRooms Around The World Pty Ltd".
2. When a tour member withdraws within 120 days of deposits and payments to "ClassRooms Around The World Pty Ltd" having been paid, a minimum fee of 50% of monies paid or payable on behalf of a tour member will be imposed by "ClassRooms Around The World Pty Ltd" to meet organisational costs and the increased costs incurred by other tour members as a result of such withdrawal. The 50% fee applies to payments in excess of the initial deposit of \$300.00 per person.
3. "ClassRooms Around The World Pty Ltd" are entitled to a fee of 75% of monies paid on behalf of a tour member if a tour member withdraws from a tour or tour program 61 to 8 days before departure.
4. A fee of 100% of monies paid or payable on behalf of the tour member may be imposed if a tour member withdraws from a tour or tour program within 7 days of departure (including failure to arrive for departure through any cause including Acts of God, Natural Disasters and Civil Unrest.).
5. Withdrawal fees and penalties for Travel related components of any tour program are imposed, and subject to the conditions of the external agencies providing Travel related services and acting on behalf of tour program members.

Costing

1. Final tour costs are subject to tour member numbers at the time of departure, cost increases of external agents at any time and exchange rates of the Australian Dollar. Quoted costs are based on information available at the time and may be varied having regard to the foregoing.
2. "ClassRooms Around The World Pty Ltd" reserves the right to vary the cost, vary the duration of the tour or to cancel the tour in the event that the number of fully paid student/tour members is less than the stipulated number of tour program members at the time of quoting tour and program costs.
3. Tour program Costs cover only the following;
 - Return International Airfare
 - Internal Flight Sectors, as specified
 - Charter Coach Services and transfers as specified
 - Admissions to Tour Features as specified
 - All tuition and instruction, where negotiated
 - Studio and performance venues, rentals and charges as specified
 - Service Taxes and Gratuities
 - Meals where specified
 - Program and Itinerary directed from Australia
 - Workbook/Journal, if required
 - Guide services as required.
4. Tour Programs Costs do not include the following;
 - Passport and Visa Costs
 - Departure Taxes
 - Additional Charters and Transport whilst on tour
 - Meals where not specified
 - Spending Money
 - Promotional material and similar for any tour group
 - Travel, Medical and Hospital, Property and Personal Liability Insurances.

Program and Itinerary Changes

1. "ClassRooms Around The World Pty Ltd" reserves the right to make itinerary or program changes at its discretion and in the best interests of a tour or tour program.
2. Tour members may vary their itineraries at their cost to enable them to visit relatives on tour but students must have parent's/guardians written consent and consult with and by agreement with "ClassRooms Around The World Pty Ltd" who may refuse such variation without having to give reason.
3. All tour programs are conducted under the direction, and control of "ClassRooms Around The World Pty Ltd".

Age Restrictions

1. Student Tour members who turn 18 years of age during the course of a tour shall be subject to all conditions required by student tour members under the age of 18 years. (Particularly and including The Code of Behaviour).
2. Students under High School Age and above the age of 6 years must be accompanied by a parent, legal guardian or carer.
3. Children under the age of 6 years of age cannot be included in "ClassRooms Around The World Pty Ltd" or "Odyssey On Stage" Tours.

Roles Of Supervising Teacher

1. Supervising teachers on tour and on tour programs acknowledge that "ClassRooms Around The World Pty Ltd" has the ultimate responsibility for the conduct of the tour and its programs and that "Duty of Care" for students is the responsibility of all Supervising Teachers.
2. Supervising teachers on tour acknowledge that they are subject to the tour conditions.
3. Supervising teachers shall comply with all reasonable directions of "ClassRooms Around The World Pty Ltd" and will conduct themselves at all times to support student tour members, provide duty of care, promote the objectives of the tour and uphold the conditions of "ClassRooms Around The World Pty Ltd".
4. In circumstances where required, supervising teachers on tour may be required to remain with a hospitalised tour member.

Acknowledgment Of Student Tour Members Turning 18 Years of Age During The Course of A Tour.

I acknowledge that I have read the TOUR CONDITIONS FOR TOUR MEMBERS and am aware of my obligations as a member of the tour and in particular of the standards of behaviour required with respect to fellow tour members, tour management, members of the public and personally. I agree to be bound by the tour conditions.

.....
(Participants Signature)

.....
(Participants Signature)

.....
(Participants Names)

.....
(Participants Names)

.....
(Date)

.....
(Date)

Acknowledgment Of Supervising Teachers.

I acknowledge that I have read the TOUR CONDITIONS and that I am bound by the tour conditions in my role as a supervising teacher. If for any reason I am requested by "ClassRooms Around The World Pty Ltd" to withdraw from my role as a supervising teacher , I shall do so forthwith.

.....
(Signature)

.....
(Date)

.....
(Name)

Address.....
.....